



N.L.E.T.C. APPLICATION PROCEDURES/ADMISSION REQUIREMENTS FOR BASIC TRAINING



APPLICANT(S) WILL NOT BE ADMITTED UNTIL ALL OF THE REQUIREMENTS ARE MET. FAILURE TO PROVIDE THE INFORMATION IN A TIMELY MANNER MAY DELAY OR PREVENT THE ADMISSION OF YOUR APPLICANT.

Below is a list of forms/information that **MUST BE COMPLETED AND/OR RETURNED TO THE TRAINING CENTER** for application into the above named training.

- 1. [Personnel Change In Status Report Form](#) (TC-001)
- 2. [Application for Training](#) (TC-914)
- 3. [Authority to Release Information Form](#) (TC-006)
- 4. Four (4) Fingerprint cards (MUST BE COMPLETED IN FULL)
- 5. [Medical Examination Report Form](#) (MUST BE PERFORMED WITHIN TWELVE (12) MONTHS PRIOR TO THE START OF TRAINING) (TC-005)
- 6. [Background Verification Form](#) (TC-915)
- 7. [Personal Character Affidavit Form](#) (TC-913)
- 8. T.A.B.E. results (must be passed prior to training)
- 9. Copy of applicant's Birth Certificate
- 10. Copy of current Drivers License
- 11. Copy of High School Diploma or G.E.D.
- 12. [Employment Verification Form](#) (TC-084)
- 13. Copy of applicant's CPR/First Aid certification
- 14. National Incident Command Systems (NIMS [100](#), [200](#) & [700](#)) online training (completed prior to Graduation)
- 15. Copy of DD-214 (Veterans only)
- 16. \$50 certification fee (Must be paid prior to graduation)

If you are using the older revisions of the above forms, please discard them and begin using the new form. The above forms may be photocopied and used by your agency.

IF YOU ARE APPLYING FOR BASIC TRAINING, THE FOLLOWING APPLIES TO YOU:

If you are unable to send the above paperwork in immediately, agencies may request a Basic slot in writing. TELEPHONE CALLS WILL NOT BE ACCEPTED. Letters of request will not guarantee a slot will be given to a department if a Basic class has already been filled and/or if the paperwork is not received in the prescribed time frame.

PLEASE RETURN ALL REQUESTED FORMS/INFORMATION TO THE ADDRESS BELOW.

Nebraska Law Enforcement Training Center
3600 North Academy Road
Grand Island, NE 68801

If you have any questions, please do not hesitate to contact the Training Center for assistance, (308) 385-6030.